

Info to know

SCHOOL AGE TUITION					
Bussing to and from Whitehall School					
	1 day	2 days	3 days	4 days	Early release Friday
Before or after	6.00	12.00	18.00	24.00	30.00 before
Early Release After					9.00
Both	8.50	17.00	25.50	34.00	
Full week both	50.00				
Drop in/Full Day (snow day)	32.00				
Summer Daily "set schedule"	32.00				

Policies

- **Payment** is due bi weekly beginning the week of September 4th
- Children who did not enroll in Summer Programming owe a 65.00 registration fee to enroll (if we have availability)
- School Year Contract runs from September 4th through June 16th.
- **Late Payments** submitted after Monday of the payment week are subject to a 30.00 late fee
- **Schedule/contract changes** must be submitted 2 weeks in advance by email CCPdiscoveryschool@gmail.com
 - Ex. If you need to go from before and after 5 days to 2 days just after, your contract will need to be updated, PLEASE NOTE*** We cannot hold these available spaces open for your child to return to their former schedule. These spaces will become available to the public.
- **Holiday Breaks**- you are required to complete a holiday form to submit your child's schedule. Your contracted charge is still due for ALL holiday breaks. However if you choose to send your child a couple of FULL Days during their off time, their contracted charge will apply towards the amount charged for these days.
- **Snow Days**- Contract charge still applies (regardless of attendance). Current enrolled school age children will have first come/first serve claiming of care for these days.
 - NOTE-Depending on the severity of the weather, we may have a slight opening delay
- **Late Pick up fee**- 10.00 for every 15 minutes late
- **Behavior**- If your child exhibits behavior that is disrespectful to children, parents, and teaching staff, EDS at any time can dissolve the enrollment contract.
 - Unacceptable behaviors include (not limited to)- cursing, physical harm, self harm, damaging or destroying classroom/playground materials, and being disrespectful to teachers (not listening). These behaviors, if displayed in front of our early learners, are not an example that we believe is good modeling.

AM School Age

- Our building opens at **6:30AM**, not earlier
- Your contracted **"IN" time must be accurate**. If this changes or something comes up where you need an earlier drop off, you **MUST** have approval from a director that we have proper staffing for another child earlier. (One of our teachers may have to come to work earlier to accommodate).

- Breakfast can be brought in. Our classrooms do not have a microwave, however **parents** may use the kitchen microwave on their way in to drop off their child. Children must remain in the classroom with their teacher.
- Bus pick up time is set tentatively for 7:20AM

PM School Age

- Bus drop off to our building is 3:40 (Early Release 2:15)
- Communication must be made if a scheduled child is **NOT** coming after school on the bus. (We must be certain that your child is not sleeping or distracted on the bus at our stop- It has happened!!!)
- We do not provide snack Mon-Thur, we do for Early Release Fridays
- Our building closes at 6:00PM - late pick up fee's apply